

Visiting Nurse Association of Oyster Bay-Glen Cove, Inc. Records

A finding aid to the Records of the Oyster Bay-Glen Cove branch of the Visiting Nurse Association at the Oyster Bay Historical Society

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Collection Summary

Title: Visiting Nurse Association of Oyster Bay-Glen Cove, Inc. Records

Span Dates: 1915-2003

ID No.: N/A

Creator: Visiting Nurse Association of Oyster Bay-Glen Cove, Inc.

Extent: 11 manuscript containers; including printed, typeset, handwritten materials and photographs; 2 oversized boxes with accounting ledgers, scrapbooks, oversized photographs, art, Proclamations and Citations; objects have been shelved.

Language: Collection material in English

Repository: Oyster Bay Historical Society, Oyster Bay, New York

Abstract: Administrative records, minutes of meetings, deeds and assignments of mortgages, correspondence, fund drives, scrapbooks, photographs, pamphlets and various printed ephemera. The collection also includes objects no longer pertinent to current medical practices.

Selected Search Terms

The following terms have been used to index the description of this collection in the Historical Society's online catalog. They are grouped by name of organization and subject and listed alphabetically therein.

Organizations

Federation of Visiting Nurse Services of Nassau and Suffolk Counties, Inc.

Glen Cove District Nurse Association

Glen Cove Visiting Nurses Association

Great Neck Visiting Nurse Association

Nassau County Public Health Nurses Association

Oyster Bay Bank

Oyster Bay Guardian Newspaper

Oyster Bay Enterprise Pilot Newspaper

Oyster Bay Visiting Nurse Association, Inc.

Visiting Home Health Services of Nassau, Inc.

Visiting Nurse Association of Oyster Bay-Glen Cove, Inc

Subjects

Nursing – History

Nursing – New York (State) - -New York – History—20th Century

Historical Information:

In 1914, the Glen Cove Visiting Nurses Association was born from the work already being done in Sea Cliff to help the members of the community who lived in unsanitary conditions get the medical treatment needed to avoid the spreading of communicable diseases. With the success of the Glen Cove VNA as its inspiration, civic-minded citizens of Oyster Bay realized the value of the home visiting nurse and the need in the Oyster Bay community. During this time, tuberculosis was the top cause of death in the United States, and according to the Department of Commerce, Bureau of Statistics, *Mortality Statistics 1913*, published by the GPO, deaths of all causes, exclusive of stillbirths, for children five and under totaled 252.7/1,000 or just over 25%. Forty-three nurses met on July 5th, 1916 at Town Hall in Oyster Bay and laid out the by-laws and selected temporary board members. So began the Oyster Bay Visiting Nurse Association (OBVNA). Monthly meetings began and committees were created. Annual meetings for the organization were held in the month of April.

In 1923 the offices of the OBVNA found a permanent home at the address of 193 South Street in Oyster Bay, allowing for a central location for nurses and to meet and design an efficient organization. This large home, converted to office and some residential space, had an examination room where nurses could see patients who found it more convenient to be seen in Oyster Bay. In addition to home health care, the OBVNA distributed food and basic necessities to lower income families, offered well-baby and new mother classes, and provided weekly baths for children. Fees were adjusted according to ability to pay.

In 1969 it had been decided that the Visiting Nurses Association of both Oyster Bay and Glen Cove be joined into one organization. In 1973, the Visiting Nurse Association of Oyster Bay-Glen Cove became a part of the Visiting Nurse Service of the North Shore, which in 1947 became the Visiting Home Health Services of Nassau, Incorporated, and is now the Visiting Nurse Association of Long Island. Since the merger in 1970, the offices of the Visiting Nurse Association of Oyster Bay-Glen Cove, Incorporated remained in the building on South Street until 2011.

Records of events and services provided by the VNA include (in alphabetical order):

First Aid for Girl Scouts
Foot Screening
Glen Cove Day Nursery
Golf Tournament
Little Mothers League
Loan Closet
Mother's Class
Rummage Sales
Student Nurse Training
Treasures Unlimited Tea
Well Baby Classes
Wellness Fair

Administrative Information

Provenance:

The records of the Visiting Nurse Association of Oyster Bay-Glen Cove, Inc., were gifted to the Oyster Bay Historical Society by Anna Grace O'Slansky. After ninety-four years, the Visiting Nurses Association of Long Island closed the Oyster Bay, New York branch. For records management purposes, the last seven years of records were transferred to the home location in Mineola, New York.

Processing History:

The Visiting Nurse Association of Oyster Bay-Glen Cove, Inc. records received in 2011, and arranged and described in 2012.

Copyright Status:

The status of copyright in the unpublished records of the Visiting Nurse Association of Oyster Bay-Glen Cove, Inc. is governed by the Copyright Law of the United States (Title 17, U.S.C).

Access and Restrictions:

The Visiting Nurse Association of Oyster Bay-Glen Cove, Inc. records are open to research.

Preferred Citation:

Researchers wishing to cite this collection should include the following information: Container number, Visiting Nurse Association of Oyster Bay-Glen Cove, Inc. Records, Oyster Bay Historical Society, Oyster Bay, New York.

Scope and Content

This collection documents the activities of the Visiting Nurse Association of Oyster Bay-Glen Cove, Inc. from the years 1915 to 2003, including the years leading up to the merger of organizations in 1970. Contains Board meeting minutes, President's reports, annual reports, budgets, financial records, Treasurer's reports, accounting ledgers, various advisory committee records, fund raising, scrapbooks, newspaper clippings, photographs, Citations and Proclamations, loose ephemera. There are many gaps in the documentation. The collection also contains many objects used by the nursing and medical staff primarily during the mid 20th Century.

Arrangement of the Records

The records of the Oyster Bay Visiting Nurse association and Glen Cove Visiting Nurse Association have been kept separate (in accordance to original order) until the merger of the two in 1970. All records are arranged chronologically.

Container List

Description	Monthly Board Meeting minutes, President's Report, Annual Report and meeting minutes, Treasurer's Reports, Fund-Raising Campaign Reports and records of Personnel, Medical Advisory, Finance and other various committees. Many gaps of documentation throughout.
Container	
Box 1	Oyster Bay Visiting Nurse Association 1916-1930, 1939-1948 Folder 1: 'Minute Book' manuscript of meeting notes and organizational origins, July 1916-July 1925 Folder 2: Records 1916-1921 with substantial gaps of documentation Folder 3: Records Feb. 1922-Nov. 1930 with substantial gaps of documentation from 1925-1930. Includes the Title Guarantee and Indenture documents for the property on South Street (December 1923) Folder 4: Annual Report and President's Report 1939-1940, Treasurer's Reports April 1940-Dec. 1944 Folder 5: Treasurer's Reports Jan. 1945-Oct. 1948
Box 2	Oyster Bay Visiting Nurse Association 1949-1963, 1965-1968 Folder 1: Records Jan. 1949-Dec. 1950 Folder 2: Records Jan. 1951-Dec. 1952 includes the Certificate of Report of Existence (January 1951) Folder 4: Records Jan. 1953-March 1956 Folder 3: Records Jan. 1957- Jan 1958, Nursing Committee Minutes Sept 1958-Dec. 1962, miscellaneous records up to 1966 Folder 5: Records Jan. 1967-Dec. 1968
Box 3	Glen Cove Visiting Nurse Association 1931-1932, 1957-1960, 1962, 1965-1968 Folder 1: Glen Cove VNA histories written by unknown authors Folder 2: 1931 -1932 Certificate of Incorporation of the Glen Cove District Nurse Association, Inc., Certificate of Change of Name to Glen Cove VNA Folder 3: Records Jan. 1957-Dec. 1957 Folder 4: Records Jan. 1958-Dec. 1958 Folder 5: Records Jan. 1959-Dec. 1960 Folder 6: Tuberculosis screening information Folder 7: Treasurer's report and proposed budget 1965 Folder 8: Records Jan. 1966-Dec. 1966 Folder 9: Records Jan. 1967-Dec. 1967

Folder 10: Personnel Policies, medical Policies, Treasurer and Statistical reports 1968

Folder 11: Narrative, Treasurer and Statistical reports 1969

Box 4

Visiting Nurse Association of Oyster Bay 1969 and Oyster Bay and Glen Cove 1970-1977

Folder 1: Records 1969 with many records specifically created in preparation for the merger of the Glen Cove and Oyster Bay branches of the VNA

Folder 2: Records 1970 the year the Oyster Bay and Glen Cove branches of the VNA consolidated

Folder 3: Records 1971-1973 with many months excluded

Folder 4: Records 1974-1975 with many months excluded

Folder 5: Records 1976-1977 with many months excluded

Box 5

Visiting Nurse Association of Oyster Bay and Glen Cove 1978-1992

Folder 1: Records Jan. 1978-Dec. 1979

Folder 2: Records Jan. 1980-Dec. 1982

Folder 3: Records Jan. 1983-Dec. 1984

Folder 4: Records Jan. 1985-Dec. 1986

Folder 5: Records Jan. 1987-Dec. 1988

Folder 6: Records 1991, includes Board Manual

Folder 7: Records 1992

Box 6

Visiting Nurse Association of Oyster Bay and Glen Cove 1993-2003

Folder 1: Records Jan. 1993-Dec. 1994

Folder 2: Records Jan. 1995-Dec. 1996

Folder 3: Records Jan. 1997-Dec. 1998

Folder 4: Records Jan. 1999-Dec. 2000

Folder 5: Records Jan. 2001

Folder 6: Records Jan. 2002

Folder 7: Records Jan. 2003

Box 7

Account ledgers Visiting Nurse Association of Oyster Bay and Glen Cove

Folder 1: Payroll, tax exempt forms, 1965 OBVNA

Folder 2: Receipts and disbursements, 1965 OBVNA

Folder 3: Receipts and disbursements 1983-1989

Folder 4: Receipts 1990-1999

Folder 5: Disbursements 1990-1999

Box 8

Fundraisers and donation records

Folder 1: Legacies and donations of the OBVNA, 1939-1970

- Folder 2: Fund drive reports, planning notes, and publicity for the Glen Cove VNA 1952-1955
- Folder 3: Fund drive reports, planning notes, and publicity for the Glen Cove VNA 1956
- Folder 4: Fund drive reports, planning notes, and publicity for the Glen Cove VNA 1957
- Folder 5: Fund drive reports, planning notes, and publicity for the Glen Cove VNA 1958-1962
- Folder 6: Fund drive reports, planning notes, and publicity for the Glen Cove VNA 1963
- Folder 7: Rummage sale reports 1952-1956, 1959-1964; Treasures Unlimited Tea reports Glen Cove VNA 1959-1961
- Folder 8: Donation correspondence Visiting Nurse Association of Oyster Bay and Glen Cove 1991-1993
- Folder 9: Pamphlets, publicity Visiting Nurse Association of Oyster Bay and Glen Cove (individual organizations and merged) 1960-1974

- Box 9: Photographs, loose newspaper clippings and ephemera for the Visiting Nurse Association of Oyster Bay and Glen Cove (individual organizations and merged) 1941-1995
- Folder 1: Loose photographs of the OBVNA c. 1955
 - Folder 2: Loose photographs of the Visiting Nurse Association of Oyster Bay and Glen Cove c.1990
 - Folder 3: Newspaper clippings, publicity 1966-1975
 - Folder 3: Newspaper clippings, publicity 1981-1991
 - Folder 4: Newspaper clippings, publicity 1941-1994

- Box 10: Photographs, loose newspaper clippings and ephemera for the Visiting Nurse Association
- Folder 1: Miscellaneous ephemera
 - Folder 2: *Long Island Favorites* Cook Book published 1935, Oyster Bay Visiting Nurse Association, Inc.
 - Folder 3: Visiting Health Services of Nassau, Inc. reports, receipts and disbursements, income and expense, balance sheets, projected budget, and correspondence 1973-1976

- Box 11: Deeds, Assignment of Mortgages and Bonds
- Folder 1: Bond of Richard Snayd to Deborah Ludlam 1899
 - Folder 2: Assignment of mortgage between Deborah Ludlam estate executors and Ann E. Ludlam 1901

- Folder 3: Mortgage agreement between Richard Snayd to Francis X. Moore 1907
- Folder 4: Bond of Richard Snayd to Francis X. Moore with receipt of payment 1907
- Folder 5: Contract of sale between Thomas O'Keefe estate executors and the Oyster Bay VNA 1923
- Folder 6: Mortgage agreement between Oyster Bay VNA and Oyster Bay Bank 1923
- Folder 7: Bond of Oyster Bay VNA to Oyster Bay Bank 1923
- Folder 8: Oyster Bay Bank appraisal of property 1924
- Folder 9: Deed between Thomas O'Keefe estate executors and the Oyster Bay VNA 1924
- Folder 10: Receipts of mortgage payments to Oyster Bay Bank 1924
- Folder 11: Assignment of mortgage by Oyster Bay Bank to Andrew J. Vernon 1926
- Folder 12: Title search by Oscar Summers 1931
- Folder 13: Assignment of mortgage by Francis X. Moore to the Oyster Bay Trust Co. 1931
- Folder 14: Assignment of mortgage by Oyster Bay Trust Co. to the Oyster Bay VNA 1933
- Folder 15: Affidavit of property appraisal 1970
- Folder 16: Miscellaneous bank statements and receipt booklet 1973-1983
- Folder 17: Copy of Deed for 16 Irving Place, Oyster Bay, NY with Title Insurance Policy 1981
- Folder 18: Lease Agreement for 16 Irving Place, Oyster Bay, NY
- Folder 19: Correspondence from Francis Vergata regarding 31 Pearl Street property closing
- Folder 20: Envelopes that contained documents in Oyster Bay VNA safety deposit box

Oversize 1: Scrapbooks created by members of the Oyster Bay Visiting Nurses Association 1939-1950, the Glen Cove Visiting Nurses Association 1958-1969, the Visiting Nurse Association of Oyster Bay and Glen Cove 1970-1972, and the Glen Cove District Nurse Association 1915-1955. Some oversized photographs and an original drawing of the office located at 193 South Street. Proclamations and Citations from the City of Glen Cove and the Town of Oyster Bay. Blueprint map of Thomas O'Keefe estate (corner of South Street and Irving Street in Oyster Bay 1923

Oversize 2: Scrapbook created of the Oyster Bay Visiting Nurses Association and the Glen Cove Visiting Nurses Association 1963-1974.

Accounting ledgers from the Glen Cove Visiting Nurses Association February 1975- March 1970. Accounting ledger from the Oyster Bay Visiting Nurse Association January 1966- December 1970.

Objects are located in the Oyster Bay Historical Society, Koenig Research Center, second floor archives. Objects can be located by accessing database.