Oyster Bay East Norwich Public Schools Records

A finding aid to the Oyster Bay East Norwich Public School Records at the Oyster Bay Historical Society

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Finding aid encoded by Oyster Bay Historical Society, Oyster Bay, New York 2010

Collection Summary

Title: Oyster Bay East Norwich Public Schools Records
Span Dates: 1838-1972
Bulk Dates: (bulk 1915-1927)
ID No.: N/A
Creator: Oyster Bay East Norwich Public Schools
Extent: 8 containers; including printed, typeset and handwritten materials
Language: Collection material in English
Repository: Oyster Bay Historical Society, Oyster Bay, New York
Abstract: Administrative records, health reports, minutes of meetings, and correspondence among other records of the School Board for districts number 6, 7, 8 and 9.

Selected Search Terms

The following terms have been used to index the description of this collection in the Historical Society's online catalog. They are grouped by name of person, organization, or subject and listed alphabetically therein.

People

Barnes, Irving
Bentley, Evelyn M. – Conference compensation
Bermingham, John F. – Correspondence
Birmingham, M. A.
Borgilleri, Peter -- Correspondence
Brower, Mrs. Ernest – Correspondence
Bullock, George -- Correspondence
Burt, L. Pearl – Conference compensation
Canning, Louise
Chisholm, J. – Correspondence
Clarke, Thomas L. -- Correspondence
Conlin, Edward J. -- Correspondence
Cooley, James E. – Correspondence
Cooley, James S. – Correspondence
Demming, L. J. – Correspondence
Downing, Richard – Correspondence
Eaton, Harriet C. – Correspondence
Gilbert, Frank G. – Correspondence
Gribben, Eugene J. – Correspondence
Keller, Mary
Meyerdicks, John – Correspondence
Painter, Chester – Correspondence
Pierce, Amy M. – Conference compensation
Reynolds, Gladys V. – Conference compensation
Rothmann, Peter G. – Correspondence
Summers, Oscar – Correspondence
Tappen, Elbert – Correspondence
Vernon, James H. – Correspondence
Whittaker, Burtis E. – Correspondence

Organizations

East Norwich Fire Department
Board of Education of School District Number 9
Board of Education of School District Number 8
Board of Education of School District Number 7
Board of Education of School District Number 6
Oyster Bay Guardian Newspaper

Historical Information:

Both Oyster Bay and East Norwich's schools have a long history. The Oyster Bay school system began with the support of James Townsend of Oyster Bay who was on the Board of Regents of Columbia University from 1784-1787. In April, 1802, he helped establish the Academy from which the public schools of Oyster Bay developed in 1865. The East Norwich school system had its official beginning at the annual meeting of elders on February 2, 1838. The Oyster Bay-East Norwich Central School District was created on July 1, 1960 by the action of the voters in the former Oyster Bay and East Norwich School Districts. [Taken from the Oyster Bay East Norwich Central School District website: obenschools.org, 20 August 2010]

Administrative Information

Provenance:
The Oyster Bay East Norwich Public School records were gifted to the Oyster Bay Historical Society by Phyllis Harrington, Oyster Bay East Norwich Superintendent of Schools at the time of the donation. Records donated before 2007.
Processing History:
The Oyster Bay East Norwich Public School records were described in 2007. The arrangement and finding aid were revised in 2010.

Copyright Status:
The status of copyright in the unpublished records of the Oyster Bay East Norwich Public School system is governed by the Copyright Law of the United States (Title 17, U.S.C).

Access and Restrictions:
The Oyster Bay East Norwich Public School records are open to research.

Preferred Citation:
Researchers wishing to cite this collection should include the following information: Container number, Oyster Bay East Norwich Public School Records, Oyster Bay Historical Society, Oyster Bay, New York.

Scope and Content
This collection documents the activities of the Oyster Bay East Norwich Public Schools from the years 1839 to 1972 with the bulk of records in the years between 1915 and 1927. Press releases, notices, newsletters, reports, budget information, invoices, cancelled checks, correspondence, deeds, insurance policies, legal papers, health reports, minutes, newspapers, and specifically records of the board of education from 1849 to 1950. Included is a series designated to the records documenting the proposal of a new school building (1964-1966). It contains brochures, several reports on the problem of overcrowding in the public school system. There are many gaps in the documentation.

Arrangement of the Records
This collection is arranged in three series:

Administrative Records, 1838-1950, bulk 1915-1927
Account Books, 1849-1925
Description of Series

Container    Series


Records reflecting the proposal of a new high school to be built in Oyster Bay. Includes press releases, memos, newsletters and notices about upcoming school board meetings and votes. Reports generated about the current state of the existing high school and the need for expansion, and brochures created to inform the members of the school district. Included are issues of *The Oyster Bay Guardian* newspaper documenting the events. Arranged chronologically within each folder.

Folder 1: Press Releases and Notices, 1965
Folder 2: Reports, 1965
Folder 3: Brochures and Booklets, 1961-1965
Loose Papers: Newspapers and Clippings, 1965-1972

Box 2    Administrative, 1838-1950, bulk 1915-1927

Accounting records including invoices from local merchants, reports, budget information, contracts, and school board meeting minutes. Correspondence subject matter includes the boundaries of district 9, bids for transporting students, lease renewals and resignations. Legal papers include depositions regarding a tax levy for a new school and Bullock v. Cooley. Health records are generally monthly reports from the school nurse. Items are arranged chronologically within each folder.

Folder 1: Budgets and Reports, 1915-1946
Folder 2: Invoices and Estimates, 1919-1928
Folder 3: Order to Draw Checks, 1921-1922
Folder 4: Cancelled Checks, 1914-1932
Folder 5: Bills Paid, 1945-1946
Folder 6: Faculty Compensation, 1921-1923
Folder 7: Bank Books, 1911-1915
Folder 8: Correspondence, 1913-1938
Folder 9: Teacher Contracts, 1917-1924
Folder 10: Deeds and Policies, 1922-1926
Folder 11: Legal Papers, 1899-1932
Folder 12: Health Reports, 1920-1942
Folder 13-16: School Board Meeting Notices and Minutes, 1838-1947
Folder 17: Miscellaneous

Oversize 3-7
Account Books, 1849-1925

Box 8
Fourteen account books recording the records of the Board of Education for School District Number 9 and the Board of Trustees for School District Number 8. Some contain minutes of meetings, schedules of bills, treasurer’s reports, correspondence, financial statements and news clippings. An index of books possibly acquired between 1930 and 1959 appears in the last account book. Items in books were not separated despite materials per original order.

Books:

OV 3
Account Book, Volume I, 1849-1871
Account Book, Volume II, 1872-1884
Account Book, Volume III, 1884-1901
Account Book, Volume IV, 1902-1912

OV 4
Account Book, Volume V, 1910-1924
Account Book, Volume VI, 1922-1937

OV 5
Account Book, Volume VII, 1939-1941
Account Book, Volume VIII, 1941-1943

OV 6
Account Book, Volume IX, 1943-1945
Account Book, Volume X, 1945-1947

OV 7
Account Book, Volume XI, 1947-1949
Account Book, Volume XII, 1949-1950

Box 8
Account Book, Board of Trustees, 1922-1937
Account Book, Board of Trustees, 1924-1925