

# Oyster Bay East Norwich Public Schools Records

A finding aid to the Oyster Bay East Norwich Public School Records at the Oyster Bay  
Historical Society

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Finding aid encoded by Oyster Bay Historical Society, Oyster Bay, New York 2010

## Collection Summary

**Title:** Oyster Bay East Norwich Public Schools Records

**Span Dates:** 1838-1972

**Bulk Dates:** (bulk 1915-1927)

**ID No.:** N/A

**Creator:** Oyster Bay East Norwich Public Schools

**Extent:** 8 containers; including printed, typeset and handwritten materials

**Language:** Collection material in English

**Repository:** Oyster Bay Historical Society, Oyster Bay, New York

**Abstract:** Administrative records, health reports, minutes of meetings, and correspondence among other records of the School Board for districts number 6, 7, 8 and 9.

## Selected Search Terms

The following terms have been used to index the description of this collection in the Historical Society's online catalog. They are grouped by name of person, organization, or subject and listed alphabetically therein.

### People

Barnes, Irving

Bentley, Evelyn M. – Conference compensation

Birmingham, John F. – Correspondence

Birmingham, M. A.

Borgilleri, Peter -- Correspondence

Brower, Mrs. Ernest – Correspondence

Bullock, George -- Correspondence

Burt, L. Pearl – Conference compensation

Canning, Louise

Chisholm, J. – Correspondence

Clarke, Thomas L. -- Correspondence

Conlin, Edward J. -- Correspondence

Cooley, James E. – Correspondence  
Cooley, James S. -- Correspondence  
Demming, L. J. -- Correspondence  
Downing, Richard – Correspondence  
Eaton, Harriet C. -- Correspondence  
Gilbert, Frank G. -- Correspondence  
Gribben, Eugene J. -- Correspondence  
Keller, Mary  
Meyerdicks, John -- Correspondence  
Painter, Chester -- Correspondence  
Pierce, Amy M. – Conference compensation  
Reynolds, Gladys V. – Conference compensation  
Rothmann, Peter G. – Correspondence  
Summers, Oscar -- Correspondence  
Tappen, Elbert -- Correspondence  
Vernon, James H. – Correspondence  
Whittaker, Burtis E. – Correspondence

## **Organizations**

East Norwich Fire Department  
Board of Education of School District Number 9  
Board of Education of School District Number 8  
Board of Education of School District Number 7  
Board of Education of School District Number 6  
Oyster Bay Guardian Newspaper

## **Historical Information:**

Both Oyster Bay and East Norwich's schools have a long history. The Oyster Bay school system began with the support of James Townsend of Oyster Bay who was on the Board of Regents of Columbia University from 1784-1787. In April, 1802, he helped establish the Academy from which the public schools of Oyster Bay developed in 1865. The East Norwich school system had its official beginning at the annual meeting of elders on February 2, 1838. The Oyster Bay-East Norwich Central School District was created on July 1, 1960 by the action of the voters in the former Oyster Bay and East Norwich School Districts. [Taken from the Oyster Bay East Norwich Central School District website: obenschools.org, 20 August 2010]

## **Administrative Information**

### **Provenance:**

The Oyster Bay East Norwich Public School records were gifted to the Oyster Bay Historical Society by Phyllis Harrington, Oyster Bay East Norwich Superintendent of Schools at the time of the donation. Records donated before 2007.

**Processing History:**

The Oyster Bay East Norwich Public School records were described in 2007. The arrangement and finding aid were revised in 2010.

**Copyright Status:**

The status of copyright in the unpublished records of the Oyster Bay East Norwich Public School system is governed by the Copyright Law of the United States (Title 17, U.S.C).

**Access and Restrictions:**

The Oyster Bay East Norwich Public School records are open to research.

**Preferred Citation:**

Researchers wishing to cite this collection should include the following information: Container number, Oyster Bay East Norwich Public School Records, Oyster Bay Historical Society, Oyster Bay, New York.

## Scope and Content

This collection documents the activities of the Oyster Bay East Norwich Public Schools from the years 1839 to 1972 with the bulk of records in the years between 1915 and 1927. Press releases, notices, newsletters, reports, budget information, invoices, cancelled checks, correspondence, deeds, insurance policies, legal papers, health reports, minutes, newspapers, and specifically records of the board of education from 1849 to 1950. Included is a series designated to the records documenting the proposal of a new school building (1964-1966). It contains brochures, several reports on the problem of overcrowding in the public school system. There are many gaps in the documentation.

## Arrangement of the Records

This collection is arranged in three series:

New High School Proposal, 1961-1966, bulk 1964-1966

Administrative Records, 1838-1950, bulk 1915-1927

Account Books, 1849-1925

## Description of Series

Container

Series

Box 1

New High School Proposal, 1961-1966, bulk 1964-1966

Records reflecting the proposal of a new high school to be built in Oyster Bay. Includes press releases, memos, newsletters and notices about upcoming school board meetings and votes. Reports generated about the current state of the existing high school and the need for expansion, and brochures created to inform the members of the school district. Included are issues of *The Oyster Bay Guardian* newspaper documenting the events. Arranged chronologically within each folder.

Folder 1: Press Releases and Notices, 1965

Folder 2: Reports, 1965

Folder 3: Brochures and Booklets, 1961-1965

Loose Papers: Newspapers and Clippings, 1965-1972

Box 2

Administrative, 1838-1950, bulk 1915-1927

Accounting records including invoices from local merchants, reports, budget information, contracts, and school board meeting minutes. Correspondence subject matter includes the boundaries of district 9, bids for transporting students, lease renewals and resignations. Legal papers include depositions regarding a tax levy for a new school and *Bullock v. Cooley*. Health records are generally monthly reports from the school nurse. Items are arranged chronologically within each folder.

Folder 1: Budgets and Reports, 1915-1946

Folder 2: Invoices and Estimates, 1919-1928

Folder 3: Order to Draw Checks, 1921-1922

Folder 4: Cancelled Checks, 1914-1932

Folder 5: Bills Paid, 1945-1946

Folder 6: Faculty Compensation, 1921-1923

Folder 7: Bank Books, 1911-1915

Folder 8: Correspondence, 1913-1938

Folder 9: Teacher Contracts, 1917-1924

Folder 10: Deeds and Policies, 1922-1926

Folder 11: Legal Papers, 1899-1932

Folder 12: Health Reports, 1920-1942

Folder 13-16: School Board Meeting Notices and Minutes, 1838-1947  
Folder 17: Miscellaneous

Oversize 3-7  
Box 8

Account Books, 1849-1925

Fourteen account books recording the records of the Board of Education for School District Number 9 and the Board of Trustees for School District Number 8. Some contain minutes of meetings, schedules of bills, treasurer's reports, correspondence, financial statements and news clippings. An index of books possibly acquired between 1930 and 1959 appears in the last account book. Items in books were not separated despite materials per original order.

Books:

OV 3	Account Book, Volume I, 1849-1871
	Account Book, Volume II, 1872-1884
	Account Book, Volume III, 1884-1901
	Account Book, Volume IV, 1902-1912
OV 4	Account Book, Volume V, 1910-1924
	Account Book, Volume VI, 1922-1937
OV 5	Account Book, Volume VII, 1939-1941
	Account Book, Volume VIII, 1941-1943
OV 6	Account Book, Volume IX, 1943-1945
	Account Book, Volume X, 1945-1947
OV 7	Account Book, Volume XI, 1947-1949
	Account Book, Volume XII, 1949-1950
Box 8	Account Book, Board of Trustees, 1922-1937
	Account Book, Board of Trustees, 1924-1925